

SOUTH WEBER CITY COUNCIL MEETING

DATE OF MEETING: 16 June 2015

TIME COMMENCED: 5:30 p.m.

PRESENT: MAYOR:

Tammy Long

COUNCILMEMBERS:

**Scott Casas
Randy Hilton
Michael Poff
Marlene Poore
David Thomas (excused)**

CITY MANAGER:

Duncan Murray

FINANCE DIRECTOR:

Mark McRae

CITY ENGINEER:

Brandon Jones

CITY RECORDER:

Tom Smith

Transcriber: Minutes transcribed by Michelle Clark

VISITORS: Wayne Winsor

Mayor Long excused Council Member Thomas from tonight's meeting.

DISCUSSION ITEMS:

Prioritization and Timeline for Completion of Budgeted Projects for FY 2015-2016:

Duncan explained the list of main projects with anticipated dates of completion as well as RFP bid dates. He said he would like to see some of these projects spread throughout the year. He said Brandon Jones, City Engineer, is currently working on the Sewer Capital Facility Plan, Water Capital Facility Plan, Park Capital Facility Plan, and Storm Drain Capital Facility Plan. The Sewer Capital Facility Plan design is to be completed by 30 June 2015, the Water Capital Facility Plan design to be completed by 31 July 2015, Park Capital Facility Plan design to be completed by 31 August 2015, and the Storm Drain Capital Facility Plan to be completed by 31 October 2015. Duncan discussed having the RFP's completed for the sewer, water, storm drain, and park impacts fee analysis by 31 July 2015. Brandon Jones said he will provide the draft and then have Public Works Department review that. Duncan said the goal is to have them all approved by the end of November 2015. The RFP deadline for utility rate study for sewer, water, storm drain, and sanitation will be 31 July 2015. Brandon explained the utility fee can be adopted as soon as the information comes back. Mark McRae discussed building up the fund balance so that money is in place for projects. He explained that the City will then draw out the money from the fund balance as it is needed. He said it is also important to look down the road to estimate what will be needed for the future. Duncan said Central Park and Cedar Loop big toys will be bid out 31 July 2015 and are scheduled to be completed by 30 September 2015. He

said Central Park will be all new big toys. The big toys for Cedar Loop Park are big toys that were purchased and left over from years ago. Canyon Meadows Park will have a second baseball diamond designed by 31 January 2016 and the RFP will be completed by 31 March 2016 and completed by 31 May 2016. Duncan discussed the I-84 trails underpass feasibility study. The Cottonwood Drive Trailhead parking lot will be funded by Weber Pathways. Council Member Casas asked about repaving Cottonwood Drive. Duncan said that is not planned for this year. He then reviewed the posse grounds to Cottonwood Cove sewer/trail project which will take place simultaneously. This project will be designed by 31 August 2015 and RFP completed by 31 December 2015. The project will be paid for with impact fees. Discussion took place regarding a new sewer line being installed and what will happen to the old line. Council Member Casas questioned if the old line will remain for emergency situations. Brandon said it can be looked at but the line would need to be maintained. He said there is a factor of safety that goes with a sewer line. Council Member Poff asked if the trail plan will include the visual barrier. Brandon explained that right now there isn't a visual barrier. Council Member Casas said it would be nice to have a visual barrier space at least. He would suggest at least a 10 ft. buffer. Brandon suggested having a cross section available for when a developer comes in. Council Member Casas suggested looking at the topography of what is already there to make sure it is preserved. Duncan explained the 475 East overlay project and rebuilding of Raymond Drive. He would recommend focusing on Cottonwood Drive next year. Council Member Poff questioned why most of the projects are scheduled for next spring. Brandon feels there is a better chance of getting lower bids when developers are hungry for work. Duncan said there are projects that he will try to get grants for as well.

Starting and Ending Fund Balances for all Departments for FY 2014-15 & 2015-16 Chart

Mark McRae, Financial Advisor, explained the Unassigned/Unrestricted Fund Balance sheet. He said there are some big hits on impact fees. He said impact fees will go to purchase the property for the parking lot at Canyon Meadows Park. He discussed the cost for a new water tank. He said the 2013 and 2014 columns are directly out of the audit reports. He said in looking at the 2015 estimates those figures were calculated by him. He said the 2015-2016 changes come out of the budget document. He explained the difference between unassigned and unrestricted. He said money that is put aside will show as assigned. He said this document is close to what the cash balance is. He said the studies will give us a lot better picture of where we are today and where we are going. He said this document shows us where we are right now. Mark said if anyone has questions please let feel free to contact him. Council Member Casas requested a detailed report of the Enterprise Fund.

Mayor Long asked about the waterways along the cul-de-sacs along Deer Run Drive. Brandon said the Capital Facilities Plan will address those. Mayor Long said one of the complaints in a work meeting was that they are messing up the snow plow blades.

Council Member Poff asked about grants for sidewalk along South Weber Drive. Brandon said UDOT said they have \$25,000. He still needs to talk to Duncan and the Mayor to see if the City should accept that amount. He said the total project will cost approximately \$90,000. Duncan will put this item on the next agenda.

Council Member Poff moved to adjourn at 6:30 p.m. to enter into a closed session to discuss the purchase, exchange or lease of real property, including any form of a water right or water shares. Council Member Hilton seconded the motion. Tom called for a roll call vote. Council Member Casas, Poff, Poore, and Hilton voted yes. The motion carried.

APPROVED: _____ Date
Mayor: Tammy Long

Transcriber: Michelle Clark

Attest: _____
City Recorder: Tom Smith